

Grade E £40,277 -  
£57,730

# BRITISH ASSOCIATION OF SOCIAL WORKERS



**Professional Officer**  
**BASW England**

**POST TITLE:**

**DATE:**

May-24

**SUMMARY OF JOB:** To support develop and co-ordinate BASW’s activities in England. This is a National role with a London focus. To recruit and retain members in partnership with other staff and members of the Association and to campaign for and promote social work. To engage members, lead project activities , support branches and professional networks and support the National Director and England Committee in delivering the England Development Plan and meeting BASW’s Strategic Objectives.

BASW is an equal opportunities employer. Employees must have a positive commitment to the implementation of equal opportunities policies.

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Experience	<p>Social Work experience in children's and adult services the UK and/or internationally</p> <p>Relevant experience of leading on consultation responses including quality performance analysis work</p> <p>Experience of managing/delivering projects</p> <p>Strategic and operational practice, practice and policy development</p> <p>Evidence of strong analytical skills, including the ability to analyse problems and identify creative, realistic solutions</p> <p>Experience of working under pressure, managing competing priorities and meeting tight deadlines</p> <p>Experience of working with, and influencing, internal and external senior stakeholders at a national and /or regional level</p>	<p>Practice experience in a range of social services settings including children's services.</p> <p>Active in a membership organisation</p> <p>Working with members and stakeholders</p>	Application form/Interview

	<p>Able to demonstrate the use of tact and diplomacy in a politically sensitive environment</p> <p>Experience of workforce and professional development, actively promoting anti-racism, anti-discriminatory and ethical social work practice</p> <p>Experience of effectively and professionally representing and promoting an organisation.</p> <p>Accurate preparation of reports and giving presentations</p>		
<b>Qualifications:</b>	<p>Social Work Qualification - registered social worker with Social Work England</p> <p>Evidence of active engagement with personal professional development</p>	Higher social work qualification	Application form/interview documentation
<b>Training:</b>	<p>Sound understanding of complex social work reform and policy areas and/or able to source accurate information in a timely manner</p>	Media	Application form/Interview
<b>Skills/Specialist Knowledge:</b>	<p>Excellent communicator with an ability to deal effectively with staff and partners at all levels</p> <p>A commitment to equality and diversity</p> <p>Excellent written and oral presentation skills</p> <p>Excellent ICT skills - MS Teams, Outlook, Word and webinar platforms</p> <p>Policy, research and consultation implementation</p> <p>Must be able to plan and prioritise changing workloads</p> <p>Maintain confidentiality in all matters relating to BASW</p>		Application form/Interview

	<p>Able to build effective working relationships with members and a variety of external stakeholders</p> <p>Willingness to travel extensively and occasional overnight away meetings</p>		
<b>Circumstances:</b>	<p>Self motivated and able to determine and organise own work schedule</p>	<p>Valid driving license</p> <p>This is a National role with a London focus.</p>	<p>Interview</p>
<b>Disposition/Attitude:</b>	<p>Able to work successfully under pressure to meet deadlines &amp; targets</p> <p>Creativity and ability to work on own initiative</p> <p>Ability to think strategically</p> <p>Personal commitment to BASW Code of Ethics and highest standards of social work practice and integrity</p> <p>Flexible approach to working hours, travel and priorities</p>	<p>Is a reliable and effective point of reference in complex policy areas and/or able to source accurate information in a timely manner</p>	<p>Application form/Interview</p>
<b>Physical:</b>			