



The professional association for  
social work and social workers

## **The Scottish Association of Social Work (SASW)**

### **Tender Specification**

## **Independent Review of Adult Social Care /Adult Services Lead**

Tenders are invited from individuals or organisations wishing to undertake a 12 month contract with the British Association of Social Workers (BASW) to support the Scottish Association of Social Work (SASW) with their work on the emerging National Care Service Programme and to contribute to other ongoing SASW work for the benefit of the profession, membership of the Association in Scotland, users of social work services and other stakeholders.

We anticipate this will be of interest to people with a thorough knowledge and experience of Adult Social work in Scotland and/or national policy development within the profession.

### **Background**

The British Association of Social Workers (BASW) is the largest association representing social work and social workers in the UK. BASW has a growing membership, which currently stands at around 22,000 across the UK and almost 1500 members in Scotland.

BASW's 2025 Vision is that Social work will be a thriving, influential, respected profession, improving lives and upholding people's rights across the UK.

Funding has become available for an individual and/or organisation and/or secondment arrangement to support SASW with the work on the emerging programme following the Independent Review of Adult Social Care/

## **Contract Objectives**

In order to deliver this contract, BASW is commissioning/seconding an individual or an organisation to work with SASW staff and members on a range of activities, which could include:-

- To support the work of SASW on the emerging National Care Service Programme in Scotland.
- Work with our Communications and Policy Officer to deliver a coherent stakeholder engagement plan, collating and analysing the views of members and other key stakeholders to inform and develop our position.
- Represent SASW at national level meetings related to adults services
- Deliver related membership events as part of the SASW events plan for the Independent Review of Adult Social Care Programme.
- Work with the National Director to influence, inform and appraise the Scottish Government's Adult Social Care Programme to ensure an effective position for the social work profession within new structures and legislation.
- Liaise with key stakeholder organisations on SASW's behalf.
- Ensure the voices of people with experience of using social work service inform our position through our engagement planning.
- Support our role in any Cross Party Group for Social Work (not established yet)
- Assist with consultations that affect adult social work in Scotland and the rights of people using our services.

# National Care Service Programme /Adult Lead

## Tender Specification

### Contract Period

The contract will run for 12 months.

The contract may be terminated with four weeks' notice by either party.

It is envisaged that the delivery of the contract will take at least 3 days per week (flexibility will be required for the peaks and troughs as driven by the work).

Within this period, the contractor will work closely with SASW staff under the direction of the National Director in Scotland and engaged members.

### Submissions

Applicants should be able to demonstrate the following as part of their tender submission:-

### **Skill set required:**

- Excellent communication; verbal and written skills
- Initiative
- Ability to work using digital technology
- Curiosity and commitment to generating creative solutions
- Being politically aware
- Able to challenge whilst maintaining excellent relationships.
- Flexibility to respond to a workload that may fluctuate.

## Experience required:

- Adults' services, integration
- National policy work
- Knowledge of social work values, functions, structures, legislation
- Working at national level with diverse stakeholders

In addition, you will require, good IT skills and must have the ability to work within ethical guidelines, which will include confidentiality agreements and other arrangements for the protection of personal and commercially sensitive information.

Consideration should be given to the BASW Code of Ethics and the purpose and goals of the Association.

Deadline for written submissions to BASW is **10am 11<sup>th</sup> June 2021** and should include the following, which will be used as selection criteria by the awarding panel:

- Fees, including an hourly, day and weekly rate and an average weekly time commitment for the project term
- A description of how the contract will be managed and executed
- A supporting statement regarding suitability for the contract, which should include examples of creative and innovative approaches taken in similar circumstances or envisaged for this project
- Details of potential areas of conflict – for example, if you suspect working for another client may conflict with working for BASW
- Contact details of two referees, whom we may approach subject to prior agreement with you.
- Evidence of no less than £5,000,000 professional indemnity insurance covering the provider in the provision of the tendered services.

Short-listed tenders may be invited for a series of informal discussions with the SASW National Director and then offered an opportunity to present their tender vision to a virtual Panel.

Please address your queries and submissions to Sara Hickin –  
sara.hickin@basw.co.uk